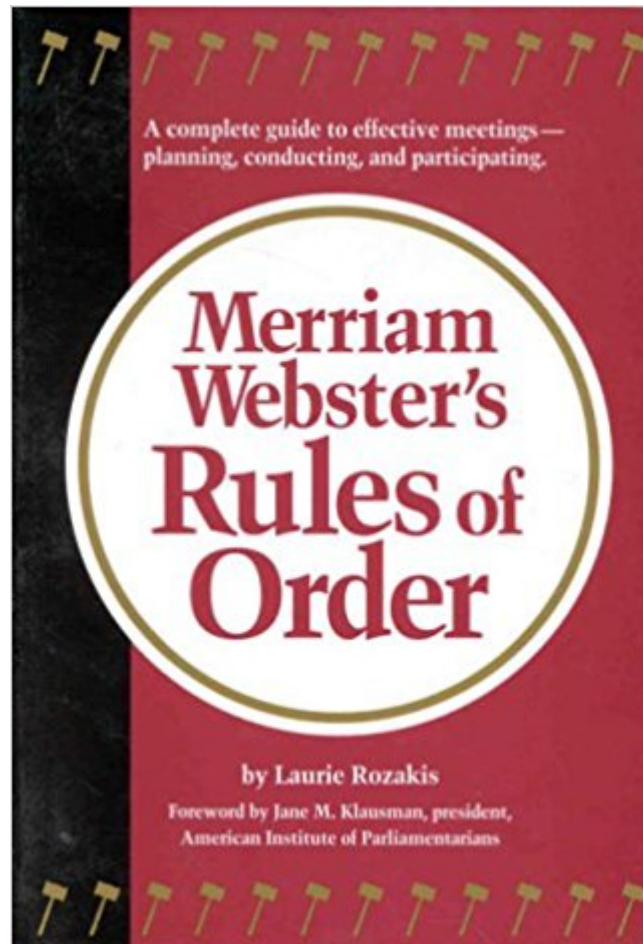


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Merriam-Webster's Rules Of Order



Synopsis

Written with power and clarity, this book's strong emphasis on business meetings assures that anyone who needs to arrange, participate in, or run a meeting can now do so with knowledge, confidence, and control. Along with an explanation of the need for parliamentary procedure in business, the guide offers a discussion of the roles and actions required of meeting participants and information on pertinent technology. Approx. --This text refers to an out of print or unavailable edition of this title.

Book Information

Paperback: 336 pages

Publisher: Merriam Webster (July 1997)

Language: English

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Shipping Weight: 12 ounces

Average Customer Review: 4.0 out of 5 stars 1 customer review

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